

Part of

Set up a charity: step by step (<https://www.gov.uk/set-up-a-charity>)

Guidance

Finding new trustees (CC30)

The recruitment, appointment and induction process for new charity trustees and how to set a framework for recruitment.

Published 1 September 2012

Last updated 3 May 2018 — see all updates

From:

The Charity Commission (<https://www.gov.uk/government/organisations/charity-commission>)

Applies to:

England and Wales

Documents

Finding new trustees (<https://www.gov.uk/government/publications/finding-new-trustees-cc30/finding-new-trustees>)

Ref: CC30 HTML

Finding new trustees

(https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/704644/CC30.pdf)

PDF, 289KB, 20 pages

Cael hyd i Ymddiriedolwyr Newydd

(https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/707902/CC30_W.pdf)

PDF, 674KB, 20 pages

Details

Guidance on how to carry out a typical charity trustee recruitment process, including how to:

- identify the need for new trustees
- write a job description and person specification for the skills, experience and knowledge needed
- agree responsibilities and a process for recruitment

This guidance is aimed at existing trustees who wish to attract new trustees to their charity. But it is also relevant to you if you are setting up a new charity.

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1. 3 May 2018 This publication has been updated in line with recently published guidance on automatic disqualification and safeguarding.
2. 1 September 2012 First published.

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